



Course on Reporting to Treaty - Bodies

**Outline of the Third Course: Basic Course on Reporting to Treaty
- Bodies (53 hours).**

Prepared by: Dr. Ahmed El Mufti following the "Manual on Human Rights Reporting", prepared by the OHCHR, UNITAR and ILO Turin Centre.

Activity No. 1 (one hour):

- **Welcoming statement by the Director General, Dr. Ahmed El Mufti**
- **Briefing about Khartoum International Centre for Human Rights (KICHR) and its activities (see the Information Note):**
 - Courses
 - Awareness-raising series
 - Advisory services, studies and designing and executing workshops
- **Introducing the technical and administrative staff and the administrative arrangements.**
- **Distribution and filling pre-course questionnaire (see Annex 1).**
- **Distribution of documents.**
- **Human rights' sources:**
 - Instruments (international and regional), resolutions of the Commission on Human Rights and reports of its mechanisms and the resolutions of the United Nations General Assembly
 - National legislation
 - Guidelines on the form and contents of reports to be submitted by States Parties.
 - General comments and recommendations adopted by human rights treaty bodies
 - Concluding observations and recommendations adopted by treaty bodies after consideration of reports submitted by the States
 - Resolutions adopted by treaty bodies when considering complaints
- **Training methodology: participatory:**

Presentation: 40 minutes

Questions and answers: 20 minutes

Activity No. 2 (one hour):

- **Historical background about human rights:**
 - First: Development of human rights before World War I
 - Human rights and freedoms during the Greek and Roman times
 - Separation of powers
 - Codification in the 19th century (bilateral agreements)

- Minority rights
- League of Nations

Second: Exceptions to sovereignty:

- Humanitarian intervention
- Human rights conventions
- Exceptions by the Charter of the League of Nations
- States' responsibility of the states
- Humanitarian law

- **The international human rights system:**

First: The Charter of the United Nations signed in San-Francisco conference, 26 June 1945:

- Tolerance
- Universality
- Equality between men and women
- Non-discrimination on the basis of race, sex, language or religion
- Self-determination
- International co-operation in the social and economic fields

Second: International human rights instruments (see Annex 2)

Third: International monitoring and observation machineries:

- charter-based
- treaty-based

Fourth: regional systems of human rights (see Annex 3)

Presentation: 40 minutes

Questions and answers: 20 minutes

Activity No. 3 (150 minutes):

- **Overview of the international and regional human rights standards (see activities 3-16 of the First Course)**

Presentation: 40 minutes

Questions and answers: 20 minutes

Working groups: 40 minutes

Plenary reports: 50 minutes

Activity No. 4 (150 minutes):

- **Overview of the international humanitarian law standards (see activity No 17 of the First Course)**

Presentation: 40 minutes

Questions and answers: 20 minutes

Working groups: 40 minutes

Plenary reports: 50 minutes

Activity No. 5 (150 minutes):

- **Overview of the national human rights and humanitarian law standards (see activities 3-17 of the First Course).**

Presentation: 40 minutes
Questions and answers: 20 minutes
Working groups: 40 minutes
Plenary reports: 50 minutes

Activity No. 6 (one hour):

- **The aims of presenting the reports: based on the material prepared by Philip Alston:**
 - Revising national legislation
 - Observing the situation on the ground with regard to every right
 - Adoption of clear policies
 - Facilitating public monitoring of government policies and encouraging the different sectors of the society to contribute towards making such policies
 - A base to evaluate progress in the field of human rights
 - The development of better understanding of problems that stand in the way of human rights
 - Enable the Committee and the States to facilitate the exchange of information
- **Guidelines adopted by treaty bodies.**

Presentation: 40 minutes
Questions and answers: 20 minutes

Activity No. 7 (180 minutes):

- **Preparation and drafting of the national report: based on the material prepared by Cecil Bernard, Peter Wille, Fausto Pocar and Laurie S. Wiseber:**
 - The necessity of a political commitment
 - Limitation of resources in actual life
 - The full organization and coordination
 - Contribution of the NGOs
 - Drafting process
 - The way of presenting the reports and the appropriate methods of representation
 - Consideration of the reports by treaty bodies
 - The essence of dialogue
 - The necessary follow-up:
 - The role of information and documents
 - The practical side of gathering and analyzing human rights' data
 - Available resources
 - Discussing the activities which can be undertaken by the state in respect of the seven functions achieved by the presentation of the reports

Presentation: 40 minutes
Questions and answers: 30 minutes
Working groups: 55 minutes
Plenary reports: 55 minutes

Activity No. 8 (one hour):

- **Preparation of the report in accordance with the International Covenant on Economic, Social and Cultural rights: based on the material prepared by Philip Alston:**
 - The presentation of reports
 - Guidelines adopted by the Committee of Economic, Social and Cultural rights
 - The Covenant and what is required from the reports
 - Consideration in the reports of substantive provisions
 - Consideration of the report by the Committee:
 - Composition of the committee and its mandate
 - Presentation and discussion of the report
 - Constructive dialogue
 - Follow-up
 - Periodic reports: the main issues

Presentation: 40 minutes
Questions and answers: 20 minutes

Activity No. 9 (150 minutes):

- **Every working group shall start to prepare a report on some articles of the International Covenant on Economic, Social and Cultural Rights.**

Activity No. 10 (150 minutes):

Presentation: 80 minutes
Discussion of reports: 70 minutes

Activity No. 11 (one hour):

- **Preparation of the report in accordance with the International Covenant on Civil and Political Rights: based on the material prepared by Fausto Pocar:**
 - Presentation of reports
 - The Covenant and what is required from the reports
 - Guidelines adopted by the Human Rights Committee
 - Consideration of the report:
 - Composition of the committee and its mandate
 - Presentation and discussion of the report
 - Constructive dialogue
 - Follow-up

Presentation: 40 minutes
Questions and answers: 20 minutes

Activity No. 12 (150 minutes):

- **Every working group shall start to prepare a report on some articles of the International Covenant on Civil and Political Rights.**

Activity No. 13 (150 minutes):

Presentation: 80 minutes
Discussion of the reports: 70 minutes

Activity No. 14 (one hour):

- **Preparation of the report in accordance with the International Convention on the Elimination of All Forms of Racial Discrimination: based on the material prepared by Luis Valencia Rodriguez :**
 - Presentation of reports
 - The Convention and what is required from the reports
 - Guidelines adopted by the Committee on the Elimination of Racial Discrimination
 - The report to consider the substantive provisions
 - Consideration of the report:
 - Composition of the committee and its mandate
 - Presentation and discussion of the report
 - Constructive dialogue
 - Follow-up
 - Plenary report: the main issues.

Presentation: 40 minutes
Questions and answers: 20 minutes

Activity No. 15 (150 minutes):

- **Every working group shall start to prepare a report on some articles of the International Convention on the Elimination of All Forms of Racial Discrimination.**

Activity No. 16 (150 minutes):

Presentation of reports: 70 minutes
Discussion of reports: 65 minutes

Group-photo: 15 minutes

Activity No. 17 (one hour):

- **Preparation of the report in accordance with the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW): based on the material prepared by Zagorka Ilic and Ivanka Corti :**

- Presentation of reports.
- The Convention and what is required from the reports
- Guidelines adopted by CEDAW Committee
- The report to consider the substantive provisions
- CEDAW consideration of the report:
 - Composition of the committee and its mandate
 - Presentation and discussion of the report
 - constructive dialogue
 - Follow-up
- Plenary reports: the main issues

Presentation: 40 minutes

Questions and answers : 20 minutes

Activity No. 18 (150 minutes):

- **Every working group shall start to prepare a report on some articles of CEDAW.**

Activity No. 19 (150 minutes):

Presentation: 80 minutes

Discussion of reports: 70 minutes

Activity No. 20 (one hour):

- **Preparation of the report in accordance with the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment: based on the material prepared by Joseph Voyame and Peter Burns:**

- Presentation of reports
- The Convention and what is required from the reports
- Guidelines adopted by the Committee Against Torture
- The report to consider the substantive provisions
- Consideration of the report:
 - Composition of the Committee and its mandate
 - Presentation and discussion of the report
 - Constructive dialogue
 - Follow-up
- Plenary reports: the main issues.

Presentation: 40 minutes

Questions and answers : 20 minutes

Activity No. 21 (150 minutes):

- **Every working group shall start to prepare a report on some articles of the Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment.**

Activity No. 22 (150 minutes):

*Presentation: 80 minutes
Discussion of reports : 70 minutes*

Activity No. 23 (one hour):

- **Preparation of the report in accordance with the Convention on the Rights of the Child: based on the material prepared by Marta Santos Pais:**
 - Presentaion of reports
 - The Convention and what is required from the reports
 - Guidelines adopted by the Committee of the Rights of the Child
 - The report to consider the substantive provisions
 - Consideration of the report:
 - Composition of the Committee and its mandate
 - Presentation and discussion of the report
 - Constructive dialogue
 - Follow-up
 - Plenary reports: the main issues

*Presentation: 40 minutes
Questions and answers : 20 minutes*

Activity No. 24 (150 minutes):

- **Every working group shall start to prepare a report on some articles of the Convention on the Rights of the Child.**

Activity No. 25 (150 minutes):

*Presentation: 70 minutes
Discussion of reports: 65 minutes*

Correction of List of participants : 15 minutes

Activity No. 26 (two hours):

- **Final examination.**

Activity No. 27 (one hour):

- **Plenary discussion.**

Activity No. 28 (one hour):

- **Course evaluation:**

- Objectives: improving the technical and administrative aspects and the time frame of the course
- Distribution and filling of post-course questionnaire (see Annex 4)

Activity No. 22 (one hour):

- **Presentation of certificates.**
- **Distribution of group-photos.**
- **Closing statement by the Director General, Dr. Ahmed El Mufti.**